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GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

February 17, 2009

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Business Office Officials
Michigan Electronic Grants System Contacts

FROM: Sally Vaughn, Ph.D. *Sally*
Deputy Superintendent/Chief Academic Officer

SUBJECT: Timeline for 2009-10 Consolidated Application

The Michigan Department of Education, Office of School Improvement (OSI), is initiating a new timeline for the Consolidated Application and the two required components, the Title I School Selection and the Local Educational Agency (LEA) Planning Cycle applications, in an effort to provide access to funds in a more timely manner. The timeline will allow district access to these applications in the spring of 2009 to coincide with the district planning process and have approval before school begins in September.

The three applications will be available in the Michigan Electronic Grant System (MEGS) with preliminary allocations estimated for your planning purposes. The district will be required to complete all three applications in substantially approvable form and submit on or before July 1, 2009 to obtain a July 1 obligation date. Any applications submitted after July 1, 2009, will be given an obligation date coinciding with the latest electronic date of the three applications.

Amendments to the application will only be allowed after submission of the Final Expenditure Report (FER), calculation of 2008-2009 carry over, and announcement of the final allocations. LEAs will have this information in time to amend applications and initiate additional programs in January 2010.

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For your planning purposes, the following timeline will be implemented with your cooperation:

February 15, 2009	LEAs revise improvement plans for 2009-2010 year
	2009-2010 LEA Planning Cycle Application available in MEGS
March 30, 2009	Preliminary 2009-2010 federal program allocations loaded into MEGS
	LEAs begin development of federal grant applications
April 1, 2009	Title I School Selection and Consolidated Applications available in MEGS
	LEAs prepare and submit applications
July 1, 2009	All LEAs submit LEA Planning Cycle, Title I School Selection and Consolidated Applications on or before this date
November 30, 2009	All LEAs submit final expenditure reports for 2008-2009 Consolidated Application grants
	Final allocations are loaded into MEGS with carry over amounts from the 2008-2009 year
	Amendments are submitted beginning on this date

Our objective for 2009-2010 is to approve all three required federal grant applications (submitted in substantially approvable form by July 1) before school begins in September.

For more information on the new timeline and other changes to the Consolidated Application, see:

<http://www.mistreamnet.com/videtail.php?who=mde020409>.

If you have questions about these changes, please contact your OSI Field Services consultant or our office directly at 517-373-4588 to be directed to your consultant.

Thank you.